

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
June 25, 2018

1. **CALL TO ORDER**

2. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

5. **REVIEW OF OPEN QUESTIONS**

None.

6. **COMMENTS FROM THE PUBLIC**

None.

7. **APPROVAL OF THE AGENDA**

18-145 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

18-146 Mrs. Czech moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

C. TRANSFERS

18-147 Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the following transfer.

a. From Fund 001 to Fund 300 in the amount of \$ 30,440.79.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

D. TEMPORARY APPROPRIATIONS FOR FY 2019

18-148 Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached Temporary Appropriations for the Fiscal Year 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

E. AMENDED APPROPRIATIONS

18-149 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached Amended Appropriations for FY 2018.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

F. LIABILITY INSURANCE POLICY

18-150 Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the liability insurance policy with Fitzgibbons Arnold for the period July 1, 2018-July 1, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

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G. TECHNOLOGY EQUIPMENT PURCHASE

- 18-151** Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the purchase of 25 Clevertouch Smart Boards from the Tierney Company in the amount of \$ 76, 850.00.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

9. SUPERINTENDENT'S BUSINESS

A. REPORTS

B. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

- 18-152** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board honor the following employee(s) request:

- a. **Nicole Snitil**, resigning as BHS math teacher, effective June 20, 2018.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

RESIGNATION AGREEMENT

- 18-153** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the resignation agreement for Donnetta Lynch.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

CERTIFIED/ADMINISTRATIVE

- 18-154** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake grant the following certified personnel an Administrative Contract as per the Master Agreement effective for the 2018-19 school year.

- a. **Wesley Davies**, BIS Assistant Principal, 215 days, M+30, Step 5, base salary, \$ 81,963.00 + \$ 4,917.78. (6% advanced training) = Total \$ 86,880.78, beginning August 1, 2018.

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

18-155 Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education confirm the following certified personnel contract lengths for clarification purposes.

- a. **Mariah Hall**, Director of Special Education – **Three (3)** year contract.
- b. **Daniel Rahm**, BIS Principal – **Three (3)** year contract.
- c. **Richard Kerschbaum**, Athletic Director – **Two (2)** year contract.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

CERTIFIED

18-156 Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Alexis Ash**, BIS Intervention Specialist, BA, Step 0, \$ 36, 120.00, effective August 20, 2018.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

CERTIFIED TUTOR(S)

18-157 Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master as per the Master Agreement for the 2018-19 school year.

- a. **Skye Casey**, Title I Tutor, 176 days, 6 hours per day, \$ 23.83 per hour.
- b. **Liz DiFucci**, Title I Tutor, 176 days, 6 hours per day, \$ 23.83 per hour.
- c. **Kayli Oleksa**, Title I Tutor, 176 days, 6 hours per day, \$ 23.83 per hour.
- d. **Victoria Sullinger**, Title I Tutor, 176 days, 6 hours per day, \$ 23.83 per hour.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

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CERTIFIED SUMMER KICK START PROGRAM

18-158 Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Janine Defevere-Waters**, 2018 Summer Kick Start Program Intervention Specialist, effective August 2-17, 2018.
- b. **Meghan Kishman**, 2018 Summer Kick Start Program Teacher, effective August 2-17, 2018.
- c. **Kelly Zana**, 2018 Summer Kick Start Program Teacher, effective August 2-17, 2018.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

C. OTHER

18-159 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **SUPPLEMENTAL JOB DESCRIPTIONS** that correlate with the supplemental positions.

- a. BIS Robotics Advisor
- b. BMS/BHS Robotics Advisor
- c. BHS North Coast Interact Club Advisor

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

18-160 Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached **CARDINAL BUS SALES & SERVICE, INC. LOWEST BID RESOLUTION** for the purchase of one (1) diesel 72 passenger forward control, transit type school buses at the lowest bid of \$ 86,970.00.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller
No: None.
Motion Carried: 5-0

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10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School –James Schillens
2. Athletic Counsel – Lisa Miller
3. Legislative Liaison – Amy DeLuca
4. Endowment Fund – Pat Czech
5. S.A.L.T. – Sandra Jensen
6. Finance Committee – Sheila Lopez

11. **EXECUTIVE SESSION**

18-161 Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: 5:47 PM

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) _____ Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) X Compensation;

A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give

C. _____ an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

D. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

E. _____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

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F. _____ Matters required to be kept confidential by federal law or regulations or state statutes.

G. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education reconvene from executive session by consent at **7:12 PM**.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

12. **ADJOURNMENT**

18-162 Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: **7:12 PM**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

ADDENDUM ITEMS

*9. **SUPERINTENDENT'S BUSINESS**

B. **PERSONNEL**

18-163 **RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

b. **Bridget Hollingsworth**, resigning as BIS 5th/6th grade teacher, effective July 9, 2018.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

****DENOTES ADDENDUM ITEM***

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Michael A. Pissini, Treasurer
Mrs. Sheila Lopez, President

The next regular meeting will be: **July 23, 2018** at the Administration Center at 5:30 p.m.